

KINGSLAND PARISH COUNCIL

MINUTES OF THE MEETING HELD AT 7.00PM ON WEDNESDAY 26 NOVEMBER 2025 AT THE CORONATION HALL

PRESENT: Mr D Thompson (Chairman), Mr S Morgan (Vice Chairman), Mr R Harris, Mr S Hicks, Mr A Scholar, Mr P Saunders and Mr B J Watkins.

IN ATTENDANCE: Ward Cllr. D Hurcomb; and Mr R Hewitt, Parish Clerk. One (1) member of the public was present.

2025/117 APOLOGIES FOR ABSENCE – Mrs C Sawyers, Mr D Fordham, Mr G Lewis, and Mr J Vaughan.

2025/118 DECLARATIONS OF INTEREST/ REQUESTS FOR DISPENSATION
Cllr. B Watkins declared a disclosable pecuniary interest in planning application 252539 Land at Cobnash Farm. Cllr. P Saunders’ request for dispensation to brief the council on the audio-visual solution proposed for the Coronation Hall (2025/128) was approved for the period ending May 2027.

2025/119 MINUTES OF MEETING
The Minutes of the Meeting held on 22 October 2025 were approved as a true record.

2025/120 LOCAL RESIDENTS’ DISCUSSION
There were no matters raised.

2025/121 MEETING(S) ATTENDED – None.

2025/122 PLANNING
[Cllr. B Watkins left the meeting.]

1. 252539 Land at Cobnash Farm, Hostel Lane, Kingsland, HR6 9RA – Proposed erection of two self-build dwellings and associated works including drainage, access, and landscaping. To consider amended plans and/ or documents. *The amended plans were supported.*

[Cllr. B Watkins re-joined the meeting.]

2. 253204 Brookbridge Farm, Kingsland, HR6 9QB – Demolition of existing agricultural building and replacement with building for B8 storage. *The application was supported.*

3. 253287 Spring House, North Road, Kingsland, HR6 9RU – T1: Chamaecyparis Lawsoniana, Remove T2: Taxus Baccata Fastigiata, reduce by 30-50% T3: Osmanthus Burkwoodii, Remove. *The proposed tree work was supported.*

4. Planning Decisions: Herefordshire Council have allowed works to trees for 252585 The Pleasaunce and 252846 West End Cottage.

- 2025/123 TRAFFIC MANAGEMENT PLAN**
Mr Ed Wallington, traffic management plan coordinator, kindly reported on a meeting of the working group which prioritised remaining issues, including Luctonians junction, footpath signs, yellow background for highway signs, Hostel Lane, Cobnash and parking by the surgery. The intention is to make recommendations in January 2026 for the parish council to consider.
- 2025/124 WELSH WATER WORKING GROUP – Deferred.**
- 2025/125 HIGHWAYS/ LENGTHSMAN SCHEME**
Cllr. S Hicks, lengthsman coordinator reported that the grass cutting season has ended and recommended that a sweeper is hired for Kingsland village. It was resolved to hire the sweeper at a cost of £85.00 per hour excluding travel, labour and disposal of waste.
- 2025/126 FOOTPATHS**
Cllr. S Morgan, footpath officer, provided a verbal report, which will be published on the website. The new PROW enforcement officer has already visited Kingsland. The dog waste bins continue to be well used. The dog waste bin by the Millennium Green is filling up more quickly than it can be emptied at present. This is being monitored. More regular emptying may be needed in the future. The PROW grant application has been successful (£8,393.00). The projects have been authorised and are moving forward.
- 2025/127 NEIGHBOURHOOD PLAN**
Estimated housing numbers and additional guidance requested from Herefordshire Council were noted. It was agreed to review matters in spring 2026, pending the outcome of briefings planned by the local authority.
- 2025/128 PROJECTOR AND SCREEN, CORONATION HALL**
Cllr. Saunders kindly briefed the meeting on a grant application made by the Coronation Hall Committee which, if successful, is anticipated to raise up to £4,000.00. The committee have obtained an additional quotation for AV equipment and installation at the hall, which was noted.
- [Cllr. P Saunders left the meeting.]
- It was resolved to look at the matter again at the next meeting by which time the outcome of the grant application should be known.
- [Cllr. P Saunders re-joined the meeting.]
- 2025/129 FINANCE**
i) Payments RATIFIED: MJH Contracting, lengthsman, October 2025 (£162.50); Pet Waste Solutions, dog waste bin collection (£16.80); Pet Waste Solutions, dog waste bin collection (£16.80). Payment of a direct debit for the Information Commissioner’s Office for data registration 2025-26 (£47.00) was noted.

ii) *Payments AGREED:* Pet Waste Solutions, dog waste bin collection (£16.80); MJH Contracting, lengthsman underpayment for July 2025 (£84.00); and Clerk re: CloudNext, domain renewal for website (£60.00)

iv) *Mid-year annual statements for 2025-26 and parish precept for 2026-27:* Mid year accounts reviewed by the finance working group for the period ending 31 October 2025 were noted. Cash at hand at this date was £45,499.15. It was agreed to reduce earmarked lengthsman funds to £2,500.00 as at 26 November 2025.

Consideration of the budget and precept 2026-27 proposed by the finance working group was deferred.

v) *Effectiveness of internal financial controls:* These are considered to be good.

2025/130 REPORT ON HEREFORDSHIRE COUNCIL
Ward Cllr. D Hurcomb’s verbal report was noted. Finances remain challenging. The local government settlement is expected to be published in December 2025. The county council has reserves. The value for money provided by grants to parish councils needs to be acknowledged. Please report potholes. In an emergency there is an out of hours service.

The leaking Welsh Water drain outside the entrance to the Coronation Hall car park has been raised with the highway and water authorities. The highway authority have been asked to review traffic movements on Chapel Lane.

Ward Cllr. Hurcomb said the highway authority have requested that s106 funds for highway improvements are used to contribution towards recent lining work in Kingsland village.

2025/131 MATTERS RAISED FOR THE NEXT MEETING (no discussion)
Consider request to contribute s106 funds for highway improvements towards recent lining work in Kingsland village.

2025/132 DATE OF NEXT MEETING
The next meeting will be at 7.00pm on Wednesday 14 January 2026 at the Coronation Hall.

The Chairman closed the meeting at 8.34 pm.

Signed:

Date: