

KINGSLAND PARISH COUNCIL

MINUTES OF THE MEETING HELD AT 7.30PM ON WEDNESDAY 19 MARCH 2025 AT THE CORONATION HALL

PRESENT: Mrs C Sawyers (Chairman), Mr P Saunders (Vice Chairman), Mr R Harris, Mr S Hicks, Mr G Lewis, Mr S Morgan and Mr B J Watkins.

IN ATTENDANCE: Ward Councillor D Hurcomb; and Mr R Hewitt, Parish Clerk. Two members of the public were present.

2024/200 APOLOGIES FOR ABSENCE were accepted from Mr D Fordham, Mr D Thompson and Mr J Vaughan.

2024/201 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION
None.

2024/202 CO-OPTION OF NEW MEMBER
Deferred.

2024/203 MINUTES OF MEETING
The Minutes of the Meeting held on 19 February 2025 were agreed and signed.

2024/204 LOCAL RESIDENTS' DISCUSSION
Concern was raised at sewage discharge figures from the live monitoring made publicly available by Welsh Water. A member of the public kindly offered to provide a spreadsheet to illustrate the situation.

2024/205 CLERK'S REPORT/ MEETINGS ATTENDED BY MEMBERS
A request has been made to close the treasury account and transfer the balance to the new account. A claim for a VAT refund has been submitted (£4,276.82) for the period to 28 February 2025. Cllr. S Morgan has been added as a signatory to the new account. The bank has confirmed the information requested concerning the AH Williams Trust account is satisfactory. The account does not hold client monies.

A member of the public has been advised to contact planning services, Herefordshire Council, regarding a planning enquiry. The status of the defibrillator has been updated. Legal enquiries regarding Brook Green remain at the information gathering stage. Herefordshire Council is to host a second flood group meeting in March 2025

2024/206 PLANNING
Planning Decisions – Herefordshire Council have granted planning permission for 243217 Hill Croft. Listed building consent is granted for 242821 Waterloo Mill. Works to trees within a conservation area are allowed for 250137 Bryn Y Coed.

2024/207 TRAFFIC MANAGEMENT PLAN
Discussions were had regarding the integration of traffic calming measures into the resurfacing work by the highway authority scheduled for 2025-26.

- 2024/208 HIGHWAYS/ LENGTHSMAN SCHEME**
i) Traffic calming measures as part of forthcoming road resurfacing planned by the highway authority: It was agreed to discuss options with the highway authority. Members of the parish council and traffic management group will be invited to attend. The camber of the road between Cobnash and Kingsland should be looked at as well so that surface water flows towards the ditch which is only on the one side of the road.
- 2024/209 REPORT ON HEREFORDSHIRE COUNCIL**
 Ward Cllr. D Hurcomb's verbal report was noted. There may be some additional road resurfacing in the 2025-26 programme. Lengthsman, PROW and drainage grants will be available from Herefordshire Council in 2025-26. The PROW grant scheme will no longer provide footpath furniture in 2025-26. The drainage grant scheme will increase the allocation available for ditching.
- Planning processes are to become more streamlined. The phosphate moratorium is under review. The Local Plan will need to include a significantly higher number of houses in the county. This will delay the Local Plan review. Planners are to give sewage capacity more weight in decisions.
- 2024/210 HIGHWAYS/ LENGTHSMAN SCHEME**
ii) Report on lengthsman activity: Cllr. S Hicks, lengthsman coordinator, said D C Gardening Services have been asked to clean and clear road signs and the village gates. MJH Contracting will be asked to do the grant funded drainage asset survey. The Clerk said the PCC have been in contact regarding support for churchyard maintenance.
- 2024/211 FOOTPATHS (PROW)**
 Cllr. S Morgan's PROW report was noted and will be published on the parish council website. Unfortunately, the gates provided by Herefordshire Council are too large for the planned locations. There is the option to purchase gates from an alternative supplier.
- 2024/212 FINANCE**
i) Financial statement to date: The financial statement to 28 February 2025 was noted. Cash at hand at this date was £27,796.09.
- ii) Payments:* The following payments were agreed: S Morgan, trimmer line for strimmer (£23.00); Village Tearoom, meeting on 19 February 2025 (£25.00); DC Gardening Services, ditching works (£2,400.00); Clerk, wages March 2025; HMRC, PAYE for the period to 5 April 2025 (£76.20). Payment of bank charges were ratified (£7.25 and £4.26).
- iii) Appointment of internal auditor for FY 2024-25:* The Clerk was delegated to discuss the internal audit process with HALC and review potential alternatives. A decision on the appointment of the internal auditor was deferred pending this information.
- 2024/213 NOTICEBOARD ON SCHOOL WALL, LONGFORD**
 Various options were considered. There was support for a community noticeboard at the Coronation Hall. It was resolved to consult with the school on the following options:
1. Renovate the existing noticeboard;

- 2. Replace the noticeboard in the same position with a new enclosed noticeboard with glazed doors. It will likely stand proud of the wall by 3-7cm, which may be a constraint;
- 3. Move the noticeboard from the current position on the external wall to the area behind the gate so that it is easier to view and install a new enclosed noticeboard with glazed doors; and
- 4. Remove the community noticeboard from the external wall of the school and find an alternative location for the community noticeboard elsewhere in the village.

2024/214 NPPF/ LOCAL PLAN BRIEFING and PC SUMMIT
 Cllr. C Sawyers kindly agreed to attend the National Planning Policy Framework/ Local Plan online briefing. Cllrs. C Sawyers and S Morgan kindly agreed to attend the PC Summit at Herefordshire Council.

2024/215 MATTERS RAISED FOR THE NEXT MEETING (no discussion)
 No matters were raised.

2024/216 DATE OF NEXT MEETING
 The next meeting will be at 7.30pm on Wednesday 23 April 2025 at the Coronation Hall.

The Chairman closed the meeting at 9.20 pm.

Signed:

Date: