

KINGSLAND PARISH COUNCIL

MINUTES OF THE MEETING HELD AT 7.30PM ON WEDNESDAY 19 JUNE 2024 AT THE CORONATION HALL

PRESENT: Mrs C Sawyers (Chairman), Mr P Saunders (Vice Chairman), Mr S Hicks, Mr R Harris, Mr G Lewis, Mr S Morgan, Mr D Thompson and Mr B J Watkins.

IN ATTENDANCE: Ward Cllr. D Hurcomb; and Mr R Hewitt, Parish Clerk. Four (4) members of the public were present.

2024/56 APOLOGIES FOR ABSENCE were accepted from Mr D Fordham and Mr J Vaughan.

2024/57 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION
Cllrs. R Harris, S Morgan and P Saunders each declared a disclosable pecuniary interest in planning application 241150 Stoneleigh.

2024/58 CO-OPTION OF NEW MEMBERS
Mr Graham Lewis was co-opted. Cllr. Lewis signed the declaration of acceptance and joined the meeting.

2024/59 MINUTES OF MEETING
The Minutes of the Annual Meeting held on 29 May 2024 were agreed and signed.

2024/60 LOCAL RESIDENTS' DISCUSSION
The applicants for 241450 Stoneleigh spoke regarding their planning application.

2024/61 ANNUAL RETURN 2023-24
a) *Internal audit and report:* It was resolved to ask the finance working group to review the internal audit report and to schedule a parish council meeting on 27 June 2024 to complete the annual return.
b) *Annual Governance Statement:* Deferred.
c) *Accounting Statement 2023-24 (AGAR3):* Deferred.
d) *Parochial Charity accounts 2023-24:* Deferred.

2024/62 CLERKS REPORT/ MEETINGS ATTENDED BY MEMBERS
Notification received from The Circuit requesting an additional status check of the defibrillator has been actioned. The responses to the Draft Local Plan (Reg. 18) consultation have been submitted. The expression of interest in the local drainage fund has been submitted and acknowledged by Herefordshire Council. The new village signs, including St Michaels Avenue (with no apostrophe) have been requested. Ward Cllr. Hurcomb is facilitating an online meeting to review options for s106 projects, which councillors are welcome to attend. Aymestrey Parish Council is inviting participation in their working group aimed at improving highway safety at Mortimer's Cross.

The Vice Chairman and Cllr. D Thompson kindly reported verbally on the 'Can our rivers survive' event hosted by Eardisland PC's environment and sustainability group.

[Ward Cllr. D Hurcomb entered the meeting.]

2024/63

PLANNING

1. 241222 Longmoor House, Shirlheath, HR6 9RG – Remove a 5m section of hedge and build two pillars for gates (as per existing entrance), to create an access point into the garden from the road (Street Lane) to park my touring caravan. *The application was supported.*

[Cllrs. R Harris, S Morgan and P Saunders left the meeting.]

2. 241450 Stoneleigh, Kingsland, HR6 9QS – Change of use of part of an existing dwelling in order to operate a bed and breakfast business. *The application was supported subject to the concerns raised regarding parking being satisfactorily resolved.*

[Cllrs. R Harris, S Morgan and P Saunders re-joined the meeting.]

3. 241416 Fairfield Cottage, Kingsland, HR6 9QT – Proposed trees works for (1) Japanese Maple and (2) Wild Cherry. The Japanese Maple is approximately 60 feet high, overhanging the footpath and neighbour's (Argyll) garden; the Wild Cherry, approximately 45 feet high, overhangs the footpath and the garage. Reduce both by 20% as recommended by tree surgeon. *The application was supported.*

4. Planning Decisions: Herefordshire Council have allowed works to trees within a conservation area for 241109 1 Mortimer Meadow and 241384 Kingsland House.

2024/64

REPORT ON HEREFORDSHIRE COUNCIL

Ward Cllr. D Hurcomb's verbal report, which highlighted the new road programme, impact of the phosphates issue on local businesses and planning, was noted. Ward Cllr. Hurcomb said two highway defects reported by members have been raised with the highway authority. Hostel Lane is to be closed for utility works.

2024/65

TRAFFIC MANAGEMENT PLAN

Cllr. P Saunders reported that the working group is progressing the draft plan. The working group is expected to meet soon. The process proposed for the draft plan was supported: i) Draft Plan submitted to parish council for review and comment; ii) Consultation on Draft Plan with local people and businesses; and iii) Review/ updating of Draft Plan based on feedback and comments received.

2024/66

PLAYGROUND FOR OLDER CHILDREN

Cllr. P Saunders reported that the playground is proving to be very well used and is popular with children. A quotation for installation of the bike shed on a concrete base was noted. The proposal to obtain a second quotation was supported and Cllr. Hicks kindly offered to join the site meeting.

2024/67

FOOTPATHS (PROWs)

i) Strimmer for footpath officer: The request from the footpath officer for the purchase of a strimmer for use by the officer was supported and a budget of £380.00 agreed. An appropriate risk assessment will be completed by the footpath officer.

ii) PROW report: Cllr. S Morgan's PROW report was noted and will be published on the parish council website.

- 2024/68 HIGHWAYS/ LENGTHSMAN SCHEME**
i) Review of lengthsman arrangements: It was RESOLVED to invite interested parties to tender for Parish Lengthsman activity in 2024-25, based on the schedule in the annual maintenance plan. The tender will be sent to four lengthsman contractors and publicised on the website. More than one lengthsman contractor may be appointed.
- [Cllr. B Watkins left the meeting.]
- ii) Report on lengthsman activity:* Deferred.
iii) Highway matters to bring to the attention of the highway authority: Deferred.
- 2024/69 NEIGHBOURHOOD DEVELOPMENT PLAN – Deferred.**
- 2024/70 FINANCE**
i) Payments: Deferred.
ii) Review of banking arrangements: Deferred.
iii) Projector screen: Deferred.
- 2024/71 PARISH COUNCIL SUMMIT**
 Cllr. P Saunders and the Clerk kindly agreed to attend the summit on 9 July 2024.
- 2024/72 HALC COURSES – Deferred.**
- 2024/73 MATTERS RAISED FOR THE NEXT MEETING (no discussion)**
 There were no matters raised.
- 2024/74 DATE OF NEXT MEETING**
 The next meeting will be at 7.30pm on Thursday 27 June 2024 at the village tearoom, Kingsland.

The Chairman closed the meeting at 9.30 pm.

Signed:

Date: