

KINGSLAND PARISH COUNCIL

MINUTES OF THE MEETING HELD AT 7.30PM ON WEDNESDAY 17 APRIL 2024 AT THE CORONATION HALL

PRESENT: Mrs C Sawyers (Chairman), Mr P Saunders (Vice Chairman), Mr D Fordham, Mr S Hicks, Mr R Harris, Mr S Morgan, Mr D Thompson and Mr B J Watkins.

IN ATTENDANCE: Ward Cllr. D Hurcomb; and Mr R Hewitt, Parish Clerk. Two (2) members of the public were present.

2024/1 APOLOGIES FOR ABSENCE were accepted from Mr J Vaughan.

2024/2 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION
There were no declarations made by the members present.

2024/3 CO-OPTION OF NEW MEMBERS
Deferred. A note has been placed in the parish newsletter to highlight the two vacancies.

2024/4 MINUTES OF MEETINGS
The Minutes of the Meeting held on 27 March 2024 were agreed and signed.

2024/5 LOCAL RESIDENTS' DISCUSSION
A question was raised concerning applications for tree works in conservation areas, and repairs scheduled for the Lawton Cross mini-roundabout on the B4361.

2024/6 CLERKS REPORT/ MEETINGS ATTENDED BY MEMBERS
VAT refund has been submitted for the period to 31 March 2024 (£7,455.36). New signatories will be contacted by the bank. Posters have gone up to publicise the annual parish meeting on 22 May 2024. The defibrillator status has been checked and updated with the Circuit. Footpath Officer reports have been published on the parish council website. Breedon is holding a public exhibition to consult on Leinthall Quarry. Herefordshire Council is holding s106 briefings.

Cllr. Watkins kindly reported on a short online meeting of the Town and Parish Charter working group.

2024/7 REPORT ON HEREFORDSHIRE COUNCIL
Ward Cllr. D Hurcomb's written report was noted. Programmed repairs are expected on the A4110 in 2024-25. A new head of planning has been appointed. Six planning officers are needed for the north of the county. PROW grant funding is expected to be around £2,000 per parish in 2024-25.

Ward Cllr. Hurcomb was asked about having a sweeper in Kingsland village and potholes by Border Oak on the A4110.

2024/8

PLANNING

1. **240792 Westfield, North Road, Kingsland, HR6 9RZ** – Proposed works to various trees to trim overhanging boughs along boundary between Westfield and No 1 Three Owls. *The application was supported.*
2. **240819 Gawsworth, North Road, Kingsland, HR6 9RU** – The removal of 3 silver birch trees in the rear garden which have become overgrown and too tall for the garden. There is the concern of them falling in high winds and causing damage either to our property or our neighbours. *There was no objection to the proposed tree work subject to planting three appropriate native species to replace the felled trees.*
3. **240793 1 Three Owls, North Road, Kingsland, HR6 9RZ** – Proposed felling of a deciduous tree approx. 3m from boundary with Westfield. *There was no objection to the proposed tree work subject to planting an appropriate native species to replace the felled deciduous tree.*
4. **Planning Decisions:** Herefordshire Council's consultation on an occasional premises licence at Luctonians for 22-23 June 2024 was noted.

2024/9

TRAFFIC MANAGEMENT PLAN

Cllr. P Saunders reported that the working group is progressing the draft plan. A request for a presence at the annual parish meeting on 22 May 2024 was supported. The working group is to set up an information board and be present to answer questions.

2024/10

PLAYGROUND FOR OLDER CHILDREN

Cllr. Saunders reported that installation of the playground has been completed and inspected (£200.00). There are a couple of snagging matters, but the playground has passed the inspection and been added to the insurance policy of the Coronation Hall.

The parish council agreed to donate the completed playground to the Coronation Hall, as agreed with the Coronation Hall Committee, effective once the snagging issues have been resolved. The purchase and installation of the bike shed remains outstanding.

The meeting thanked Cllr. Saunders and the Clerk for the delivery of the playground at the Coronation Hall.

2024/11

FOOTPATHS (PROWs)

- i) *Generic risk assessment:* The risk assessment for parish walks kindly prepared by Cllr. Morgan was supported without amendment.
- ii) *PROW report:* Cllr. S Morgan's PROW report was noted. There is a new county coordination officer. The written PROW report will be published on the parish council website.
- iii) *Herefordshire Council PROW grant for 2024-25:* The parish council agreed to apply for a PROW grant from Herefordshire Council once the process has been communicated to parishes.

2024/12

HIGHWAYS/ LENGTHSMAN SCHEME

- i) *Report on lengthsman activity:* Cllr. Hicks' verbal report was noted. The lengthsman is to work on gullies and gutters. Regular grass cutting is being undertaken in the usual places such as Tudor Place, the Monument and village gates.

- ii) *Highway matters to bring to the attention of the highway authority:* Potholes on A4110 by Border Oak.
- iii) *Herefordshire Council lengthsman contract and drainage grant 2024-25:* The lengthsman contract 2024-25 was agreed and signed. It was agreed to make an expression of interest in the drainage grant.

2024/13 LOCAL PLAN CONSULTATION

A response was deferred to next meeting. It was resolved to schedule an additional meeting for 8 May 2024 for this purpose.

2024/14 NEIGHBOURHOOD DEVELOPMENT PLAN

The annual parish meeting, which will include the HALC keynote presentation on the Local Plan review and neighbourhood development plan, has been widely publicised (noticeboards, Kingsland Life and submission to the newsletter). A budget of £200 was agreed for the village tearoom to provide refreshments and cake, which will be served after the meeting.

2024/15 SEWAGE SPILLS INTO LOCAL RIVERS

The suggestion from Ward Cllr. Hurcomb to look at this in a forthcoming planned meeting with Welsh Water was supported.

2024/16 FINANCE

i) *The following receipts were noted:* Herefordshire Council, precept, part 1 (£9,250.00); Herefordshire Council, lengthsman grant 2023-24 (£1,420.00); Herefordshire Council, s106 – playground (£4,148.39); The Street Foundation, playground donation (£2,928.25); and Flower Show, playground donation (£200.00).

ii) *The following payments were agreed:* Coronation Hall, meeting March 2024 (£20.00); Drainage works at Coronation Hall (£5,000.00); and Playdale, playground, final payment (£12,702.74).

ii) *Proposal to use HALC's internal audit service:* It was agreed for the internal audit to be undertaken by HALC at a cost of £250.00 (+VAT).

[9.30pm - Standing orders suspended.]

iii) *Dedicated .gov.uk email address for parish council business:* NALC guidance was noted. The parish council agreed to provide .gov.uk email addresses for members on request.

iv) *Quotations for an overhead projector screen for parish council meetings:* Deferred.

2024/17 ROAD NAME SIGNS – Deferred.

2024/18 COMMUNITY POLICING CHARTER – Deferred.

2024/19 SMARTWATER INITIATIVE – Deferred.

2024/20 MATTERS RAISED FOR THE NEXT MEETING (no discussion) – None.

2024/21 INFORMATION ITEMS – Noted.

2024/22

DATE OF NEXT MEETING

The next meeting will be at 7.30pm on Wednesday 8 May 2024 at the village tearoom, Kingsland.

The Chairman closed the meeting at 9.37 pm.

Signed:

Date: