

KINGSLAND PARISH COUNCIL

MINUTES OF THE MEETING HELD AT 7.30PM ON WEDNESDAY 13 JULY 2022 AT THE CORONATION HALL

PRESENT: Mr G Bradley (Vice Chairman), Mrs S Rowsell, Mr R Harris, Mr S Hicks, Mr J Vaughan and Mr B J Watkins.

IN ATTENDANCE: Ward Cllr. S Bowen; and Mr R Hewitt, Parish Clerk. Two (2) members of the public were present including one (1) public member of the playground working group.

- 2022/35 APOLOGIES FOR ABSENCE** accepted from Mrs C Sawyers (Chairman), Mrs L Juson, Mr R Bayliss and Mr D Fordham.
- 2022/36 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION –**
None.
- 2022/37 CO-OPTION OF NEW MEMBER**
Mr Stuart Hicks was co-opted. The acceptance of office was signed, and the co-opted member joined the meeting.
- 2022/38 MINUTES OF ANNUAL MEETING**
The Minutes of the Annual Meeting held on 25 May 2022 were agreed and signed.
- 2022/39 REPORT ON HEREFORDSHIRE COUNCIL**
Ward Cllr. S Bowen reported on the recent LGA conference, children's services, footpaths and opening of a wave sculpture.
- 2022/40 LOCAL RESIDENTS' DISCUSSION**
Concern was expressed at the delay to work on the A4110 by Arrow Mill. Advice will be sought from HALC regarding a proposal to invest trust funds in premium bonds.
- 2022/41 CLERKS REPORT and REPORT ON MEETINGS ATTENDED BY MEMBERS**
Cllr. R Harris reported on a meeting of the Eardisland Environment & Sustainability Group at which the wildlife trust highlighted the importance of trees and hedges.
- The Clerk reported that a claim has been made for a VAT refund (£1,296.20). A re-declaration has been completed with The Pensions Regulator. A quotation is expected soon from Herefordshire Council/ Balfour Beatty for installation of village gates. A notice of vacancy will be posted this week for the remaining vacancy. Custodianship of the Monument has been registered with the War Memorials Trust. The 20 mph zone outside the school has been proposed to Herefordshire Council as a funded village safety initiative. The recent SID issue reported may have been caused by a re-set process which can happen when it has not been activated for a while by a vehicle. Comments have been submitted for Herefordshire Council's rural settlements survey and Local Plan Policy Options consultation.

2022/42

PLANNING

222066 Kingsland Church Of England Primary School, Kingsland, HR6 9QN –

Proposed replacement windows. *The planning application was supported.*

221715 Street Farm, Street Court Farm, Kingsland, HR6 9QA – Proposed agricultural manure storage building. *The planning application was supported.*

221659/ PA Street Court Farm, Street Farm Street Lane, Kingsland – Prior Notification for the change of use of part of one of three poultry sheds and two detached ancillary buildings to form 2 no. larger and 3 no. smaller Class C3 dwellinghouses, together with the building operations reasonably necessary to facilitate the change of use. *The parish council supported the application subject to effective and appropriate drainage being implemented on the site to address surface water run-off and other considerations highlighted in representations made by members of the public.*

[NB. Application refused by planning authority on 13 July and decision published 14 July 2022].

Herefordshire Council have granted planning permission for: 220272 St Michaels Cottage and 220837 West Town House. Works to trees within a conservation area are allowed for 221170 Sunnybank, 221796 Willow Cottage and 220728 Milestones.

2022/43

INTERNAL FINANCIAL CONTROLS

Internal financial controls were reviewed and considered satisfactory.

2022/44

ANNUAL RETURN 2021-22

a) Internal audit and report: The completion of the internal audit and auditor's report was noted.

b) Annual Governance Statement: The Clerk read out the Annual Governance Statement, which was agreed. It was decided to respond ' No ' to statement 1 of the Annual Governance Statement due to the late completion of the Notice of Public Rights and Publication of Annual Governance and Accountability Return, which will be published after the statutory deadline of 1 July 2022. The reason for the publication after the statutory deadline is that the parish council meeting called for 29 June 2022 was not quorate and so could not proceed.

c) Accounting Statement 2021-22 (AGAR2): The Explanation of Variances was noted, and the accounting statements reviewed. The parish council RESOLVED to agree the Annual Accounts and submit the Certificate of Exemption to the external auditor.

d) Parochial Charity accounts 2021-22: The meeting RESOLVED to agree the Old Fire Station and AH Williams Trust annual accounts for 2021-22.

2022/45

PLAYGROUND FOR OLDER CHILDREN

The working group reported on an updated quotation from the preferred supplier (£29,926.39 and two grant applications (totalling £15,000) made in support of the playground at the Coronation Hall. s106 funding has been confirmed as well by Herefordshire Council. A planning application has been prepared for submission to Herefordshire Council. The updated quotation and cost of the playground planning application (£279.99 including maps) was agreed, and the working group thanked for their report.

- 2022/46 FINANCE**
The following payments highlighted by the internal auditor were ratified/ noted: R Bayliss, footpaths maintenance (£108.92); and ICO, data registration 2021-22 (£35.00 - direct debit).
- The following payments were agreed: Coronation Hall, meeting in May 2022 (£20.00); Wigmore School, Celebration Evening Awards (£50.00); Clerk re: Cloudnext, hosting fee for parish council website (£119.98); Clerk, wages increment, April-June 2022 (£60.06); and Clerk, maps and planning application for playground (£279.99).
- 2022/47 HIGHWAYS/ LENGTHSMAN SCHEME**
It was agreed to raise the reported delay to the completion of works by Arrow Mill with the highway authority and re-report the poor road surface at Cobnash and in the middle of Kingsland village.
- Emails from two members of the public concerning speeding and hedges were noted. An email from a member of the public thanking the highway authority for recent work to repair a bridge on Lugg Green Road was noted.
- 2022/48 VILLAGE NAME SIGNS, COBNASH**
The Clerk reported that six requests have been received for village name signs at Cobnash. It was noted that the parish council originally intended to place village name signs on the proposed village gates. As there are no village gates proposed currently for Cobnash, the village name signs would need their own posts.
- The parish council decided to defer a decision to the next meeting in order for members to look at the proposed locations.
- 2022/49 KIOSK MINI-LIBRARY**
Cllr. Rowsell kindly volunteered to look after the mini library at the adopted telephone kiosk by the surgery.
- 2022/50 DEFIBRILLATOR CABINET**
Consideration of a proposal to purchase a new, unused defibrillator cabinet from Orleton Parish Council was deferred.
- 2022/51 FOOTPATHS**
The Vice Chairman kindly volunteered to be the footpath officer for 2022-23.
- 2022/52 LOCAL PLAN 2021-2041 PLACE SHAPING CONSULTATION**
The Place Shaping consultation by Herefordshire Council was considered. Agreed responses will be submitted to Herefordshire Council.
- 2022/53 POLICE AND CRIME COMMISSIONER SURVEY**
The survey was noted.
- 2022/54 MATTERS RAISED FOR THE NEXT MEETING (no discussion)**
Planning.

2022/55 **INFORMATION ITEMS** – Noted.

2022/56 **DATE OF NEXT MEETING**

The meeting scheduled for 27 July 2022 was deferred. The next meeting will be at 7.30pm on Wednesday 14 September 2022.

The Vice Chairman closed the meeting at 9.30 pm.

Signed:

Date: