

KINGSLAND PARISH COUNCIL

MINUTES OF THE ONLINE MEETING OF KINGSLAND PARISH COUNCIL HELD AT 7.30 PM ON TUESDAY 24 NOVEMBER 2020

PRESENT: Mrs C Sawyers (Chairman), Mr G Bradley (Vice Chairman), Mrs Z Broad, Ms E Pickard, Mrs L Juson, Mrs S Rowsell, Mr R Bayliss, Mr R Harris and Mr B J Watkins.

IN ATTENDANCE: Ms E Penning, Environment Agency; Ward Cllr. S Bowen; and Mr R Hewitt, Clerk. Three (3) members of the public were present.

2020/102 APOLOGIES FOR ABSENCE were received from Mr D Fordham and Mr J Vaughan.

2020/103 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION – None.

2020/104 CO-OPTION OF NEW MEMBER

The parish council considered two residents who expressed an interest in being co-opted. Following a vote, Ella Pickard was co-opted to the parish council. Ms Pickard accepted the Declaration of Office and joined the meeting.

2020/105 MINUTES OF MEETINGS

The minutes of the meeting held on 13 October 2020 were agreed.

2020/106 REPORT ON HEREFORDSHIRE COUNCIL

Ward Cllr. Bowen reported that the third arch under Lugg bridge has been cleared and the landowner upstream of the bridge has done some work clearing the bank. The landowner downstream is expected to do some work as well. The roundabout at Lawton Cross has been completed and should reduce the number of accidents. Ward Cllr. Bowen reported on an address to the online Women's Institute AGM. Remembrance Sunday was filmed and included the sending of a poppy wreath to Paddington Station to be displayed with others from towns and cities on the GWR network. Balfour Beatty has placed the road between Cobnash and Kingsland on the list for resurfacing. A new school is needed for Kingsland with its own parking and playground and is likely to require approximately £6 million to achieve. The sweeper should visit twice a year.

2020/107 LOCAL RESIDENTS DISCUSSION

A member of the public asked for the support of the parish council in addressing the number of HGVs using Hostel Lane, which as a minor road is not considered to be suitable for the volume of traffic using it.

The Clerk asked the parish council to note that a lorry signing initiative developed with Balfour Beatty was placed on hold by a previous parish council pending a report from the highway authority on traffic movements in the north west of the county.

It was agreed to consider the matter at the meeting in January 2021.

2020/108 FLOOD GROUP

Cllr. Rowsell reported on the Bodenham Flood Group and proposed setting up a flood group for Kingsland as the next step. The intention would be for the flood group to walk the Lugg a couple of days per year with the Environment Agency to identify issues, and suggested the group look at provision of sandbags including possible sandless alternatives.

It was queried by a member whether the work on the Lugg highlighted under 2020/106 was undertaken with the necessary permits.

Ms E Penning, Environment Agency, requested information as to which properties flooded during the 2019/20 flood events. A flood alleviation grant for households from Herefordshire Council and a county council survey to help better inform future flood risk management activities was highlighted. Ms Penning summarised how flood alleviation projects are assessed by the Environment Agency and highlighted the role of community involvement.

The Clerk said that flood groups such as Brimfield and Bodenham have a formal structure with a constitution, regular meetings which are minuted and an annual general meeting. The Clerk recommended that this structure is adopted for a new flood group in which volunteers would be treated as ‘unpaid employees’, only do what they are qualified or trained to do, and only work in preparation for flooding events rather than during a flood due to the risks. As a parish council body, the flood group could be funded.

The parish council decided to liaise with riparian landowners on an ad hoc/ informal basis. Ms E Penning, Environment Agency, kindly offered to provide additional information on flood groups to councillors via the Clerk. Questions raised by members concerning the historic removal of a weir on the Lugg and resolution of the phosphates issue will be referred to the appropriate Environment Agency officers.

The Chair thanked Ms E Penning, Environment Agency, for attending the meeting and the information provided.

[Ms E Penning left the meeting.]

A letter of thanks was suggested by Ward Cllr. Bowen for river-bank work mentioned in his report above.

2020/109 CLERK’S REPORT/ MEETINGS ATTENDED BY COUNCILLORS

A request for the parish council to consider asking the highway authority for traffic calming measures in the village of Kingsland was noted and it was agreed to consider this at the January 2021 meeting. A request for the parish council to consider dog waste bins will be on the agenda of the January 2021 meeting. The speed limit at Cobnash is still waiting on the highway authority’s Record of Officer Decision. Balfour Beatty has been asked to deploy two SIDs in December 2020 and March 2021. A new COIF mandate form will be completed. The parish council’s response to the Planning for the Future white paper has been submitted.

2020/110 PLANNING

203575 Littledean, 6 St Michaels Avenue, Kingsland, HR6 9QR – Proposed single storey and first floor extensions. *The planning application was supported.*

201470 3 Lugg Green Cottages, Kingsland, HR6 9SW – Proposed extension to existing cottage. Consider amended plans or documents. *It was agreed to comment that the amendments have not altered the view of the parish council which is to object to the proposed extension for the following reasons: Though reduced in scale, the proposed extension is seen as overbearing and out of keeping with the original dwelling; is believed to adversely impact the Lugg Green SSI; is an area at high risk of flooding; and the adequate protection of the common remains a concern.*

203420 Little Holgate, Kingsland, HR6 9QS – Proposed works to Beech Tree - Crown raising by approximately 3m and lowering by approximately 3m due to trees size in residential area, proximity Little Holgate and to B4360 road. *The proposed tree work was supported.*

203785 Northfield, North Road, Kingsland, HR6 9RZ – Propose to fell Conifer (C1) for a number of reasons: (1) the tree is interfering with the Magnolia (M1) which is an ornamental tree(2) the tree adds no amenity or aesthetic value to the local area (3) the tree shades the remainder of the flower bed and affects flowers and small fruit trees. We intend to replant with two ornamental trees e.g Viburnum, Ceanothus. *The proposed tree work was supported.*

203745 High Field, North Road, Kingsland, HR6 9RZ – Hawthorn x 2 - Fell and allow regrowth from coppiced stool. *The proposed tree work was supported.*

Herefordshire Council has granted planning permission for 202643 West Town House and 202890 Brook Cottage. Listed building consent has been granted for 191445 Waterloo Mill. Works to trees within a conservation area are allowed for 202983 The Croase House and 203472 South View.

2020/111 FINANCE

The following payments were AGREED: Kingsland Primary School, donation to support award scheme (£100.00); Wigmore School, sponsor tutor group awards (£50.00); Hitrees, lengthsman (£612.00); R Bayliss, footpaths maintenance (£250.56); and Clerk, 3 year anti-virus subscription for parish council laptop (£99.20). Payment of the ICO, data registration fee for 2021-22 was noted (£35.00).

Balfour Beatty/ Herefordshire Council have awarded the drainage grant based on 55 percent of the costs that will be incurred. The parish council resolved to accept the grant and allocate £360.00 to cover the remaining 45 percent of the cost of the planned drainage work.

Accounts to date in 2020-21 were reviewed and noted. The parish council amended the 2021-22 budget recommended by the finance working group, removing funding for a flood group and with £300.00 for flood measures, including sandbags. The precept for 2021-22 was set at £16,000. The agreed budget will be published on the accounts page of www.kingsland-pc.gov.uk.

[9.30pm: Standing orders suspended.]

2020/112 HIGHWAYS/ LENGTHSMAN SCHEME – Deferred.

2020/113 CONSULTATION ON SHIRLHEATH/ LAWTON CROSS SPEED LIMIT – Deferred.

2020/114 P3 FOOTPATHS – Deferred.

2020/115 LOCATION OF DEFIBRILLATOR – Deferred.

2020/116 LOCAL RESILIENCE

The Clerk reported that the community resilience working group has completed a draft plan using the template provided by Herefordshire Council. The county's Emergency Planning Officer said the plan will be reviewed once completed, can be tested via an exercise, and advised that volunteers should only do what they are asked to by Herefordshire Council. The resilience plan is triggered by Emergency Planning at Herefordshire Council, who will contact one or several of the Resilience Coordinators in the plan. Written consent will be required from each volunteer named in the resilience plan. The Clerk will contact the volunteers to obtain consent in preparation for submission of the plan to Emergency Planning, Herefordshire Council.

2020/117 REVIEW OF CODE OF CONDUCT COMPLAINTS PROCESS

Herefordshire Council's request to review the current process was noted.

2020/118 MATTERS RAISED FOR THE NEXT MEETING (no discussion)

It was agreed to schedule an additional meeting in December 2020 to consider a new planning application and deferred agenda items 2020/112, 2020/113 and 2020/115.

2020/119 INFORMATION ITEMS

The information items on the agenda were noted.

2020/120 DATE OF NEXT MEETING

The next meeting will be at 7.30pm on Wednesday 9 December 2020. The meeting will be held online.

The Chair closed the meeting at 10.06 pm.

Signed:

Date: